

California State University, Dominguez Hills
Donald P. and Katherine B. Loker University Student Union, Inc. (LSU)
Board of Directors Meeting Minutes ♦ Friday, March 3, 2017

1. Call to Order and Attendance

The meeting was called to order at 10:13 a.m. by Chairperson, Edwin Avelar.

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Edwin Avelar	Marquel Reid	Jaime Leal	
Dinh Ly	Tamala Lewis	Melissa Bancroft	
Grace Iheke	Maria Gadduang	Giselle Atallah	
Erick Garcia			
Dr. Stephen Rice			
Daniel Cutrone			
Richard Chester			
Jordan Sylvestre			
Homaira Masoud			
Dr. Paz Olivarez			
Roshni Thomas			
Cecilia Ortiz			

2. Approval of Agenda

Mr. Garcia moved to amend the March 3, 2017 agenda, adding agenda item Bylaws Committee Report; Secretary Ly seconded the motion.

The motion to amend the agenda passed unanimously.

Motion passed. 8-0-0

Mr. Garcia moved to amend the agenda, moving agenda item Campus Master Plan to item 11) c); Secretary Ly seconded the motion.

The motion to amend the agenda passed.

Motion passed. 7-0-1

Dr. Steven Rice moved to approve the agenda as amended; Mr. Sylvestre seconded the motion.

The motion passed unanimously.

Motion passed. 8-0-0

3. Approval of Minutes

Secretary Ly moved to approve the minutes for February 3, 2017 Board of Directors (BOD) meeting; Mr. Garcia seconded the motion.

The motion passed.

Motion passed. 8-0-0

4. Chairperson's Report

Chairperson Avelar reported of the success as we reach mid-semester. Praised the Toro After Dark event, very successful, no injuries and reported on the success of the Black Resource Center Meet and Greet.

5. Director's Report

Director Ortiz shared that due to recent storms, there are leaks in the facility. LSU Staff are looking into finding the source of the leaks. The Game Room will close on Friday, March 10, 2017 due to a pipe-leak over the Game Room. Director Ortiz congratulated Jordan Sylvestre; his student

success journey was featured on the CSUDH website titled "A Commitment to Rise Together Graduation and in Life".

Director Ortiz reported a status update on the Finance Committee's submission to the University's Student Fee Advisory Committee regarding making the temporary \$40 fee permanent. They asked for additional information. Lastly, the BOD Student-at-Large positions will begin recruitment in the upcoming months; Director Ortiz encouraged the Board to recommend student leaders who would be interested in serving on the Board.

6. Facility Use Committee Report

The committee met on February 14, 2017 where repurposing LSU room 111 to a wellness center or office for dining services was discussed. The committee will further discuss the matter as more information is gathered.

7. Personnel Committee Report

The committee met on February 9, 2017. The committee discussed the Director's title change. Edits were made to the Director's evaluation, job description for the Assistant Director of Facility Operations, and the employee handbook.

8. Finance Committee Report

The Finance Committee met on February 23, 2017. The committee continued work on long-term financial planning, and discussed membership recruitment.

9. Bylaws Committee Report

The ad hoc committee discussed both short-term and long-term implications to the Bylaws. The committee will be moving forward with recommending all mention of an Executive Director changed to Director, to satisfy the matter. In the long-term, the committee will conduct more research on the difference between Director and Executive Director.

10. Public Comment

CSUDH transfer student Jessica Gamada represented the Veterans Resource Center; she shared they moved to a larger space inside the Library. However, they lack visibility to the majority of the student population. Their location causes confusion, as most students come in seeking tutoring services. Ms. Gamada spoke to the importance of the Veterans Resource Center and the issue they face. She would appreciate the opportunity for the Veterans Resource Center to be housed in the LSU.

11. Old Business

a. Organizational Goals

The ad hoc committee researched established goals by other student unions both local and national. Exercises were led by Director Ortiz to identify common themes between the established goals and suggestions made by the Board at a previous Board meeting; when compared to other institutions' goals, the committee found that they were in alignment. Director Ortiz presented the recommended goals to the Board. With only one word added to amend one goal statement, the Board shared their gratitude and praise for the committee's diligent work.

Mr. Sylvestre moved to adopt the organizational goals with added language; Secretary Ly seconded the motion.

The motion passed unanimously.

Motion passed. 8-0-0

12. New Business

a. Employee Handbook Background Check Policy

In response to CSU executive order, the Personnel Committee forwarded a revised Background Check Policy. The executive order no longer requires a background check for any student assistant position. Only professional staff positions would require background check. The benefits in updating the policy include a reduction in cost to facilitate background checks, an increase in on-boarding efficiency, and alignment with CSU executive order. The Board discussed the reasoning for certain language and amended policy language to ensure clarity and minimize misunderstandings.

Ms. Iheke moved to approve the Background Check Policy as amended; Secretary Ly seconded the motion.

The motion passed unanimously.

Motion passed. 8-0-0

b. Assistant Director, Facility Operations Position

A revised position description and job title was presented to the Board. The recommendation would change from Associate Director to Assistant Director – Facility Operations. This change is to reflect what task, duties and responsibilities are conducted by that position. As well as updating format to current position descriptions which includes percentage of time spent on each given duty.

Dr. Rice moved to approve the change in position description and title; Mr. Chester seconded the motion.

The motion passed unanimously.

Motion passed. 8-0-0

d. CSUN Oasis Wellness Center Site Visit

Director Ortiz has contacted the CSUN Oasis Wellness Center in order to facilitate a site visit. The visit will allow for Board members to explore the sleeping pods offered and the center's other available resources. The visit includes a tour of the facility, an opportunity to meet staff and inquire how the sleep pods are kept and the service is ran. Director Ortiz inquired with the Board on a date and time that would work best for those interested.

e. The Rose – Black Resource Center and Toro Dreamers Success Center Tenancy Request

Lisa Sueki from Multicultural Affairs spoke to the Board regarding a tenant request to repurpose LSU 110A for the Toro Dreamers Success Center and LSU 132 to be repurposed for The Rose – Black Resource Center. Ms. Sueki explained that the space is currently being occupied by the said affinity centers and her purpose is to encourage the Board to approve their tenancy.

Mr. Garcia moved to open the floor for student comment; Dr. Rice seconded the motion.

The motion passed unanimously.

Motion passed. 8-0-0

Justin Blakely took the floor. He is the ASI Director of Legislative Affairs and one of the founders of the Black Resource Center. He talked about the importance of a black resource center, and the two-year journey the resource center has gone through to open its doors in response to those who were affected by the black student climate in the nation. Mr. Blakely met with President Hagan, went to multiple campuses visiting their respective resource centers, conducted surveys and interviews on the need for a resource center and its benefits.

Kendrick Jones took the floor and gave more information about the need for a black resource center. Its alignment with the reason CSUDH was founded in the 1960s in response to the Watts Rebellion when the nation was facing a similar climate. Mr. Jones acknowledged that validity of a need for many affinity centers and asked that the Board consider providing tenancy to the black resource center.

President of the Veterans Club voiced his support of a black resource center.

Director, Facilities Planning & Construction Management Roshni Thomas arrived at 11:32 a.m.

Secretary Ly moved to designate LSU space 110A to the Toro Dreamers Success Center and LSU space 132 to the Black Resource Center; Ms. Iheke seconded the motion.

The Board further discussed limited space in the LSU, how the Board determines which group to give space and location, and if allowing tenancy to some affinity groups minimize other affinity groups. Director Ortiz clarified that the LSU Facility Use Committee reviews all or any tenant interest, addressing tenant interest as it comes in. It was further clarified that the occupancy is intended to be temporary until 2020. If approved by the Board, it will authorize Director Ortiz to generate a sublease agreement through the year 2020. Mr. Chester voiced that there is no doubt affinity centers are needed on-campus.

ASI Representative, Grace Iheke leaves at 12:05 p.m.

The motion passed unanimously.

Motion passed. 7-0-0

c. Campus Master Plan Presentation

Roshni Thomas presented the CSUDH master plan. Ms. Thomas shared the project duration and the campus is currently presenting the plan allowing for the community to provide feedback. After the process is complete the plan will be forwarded to the Chancellor's Office for approval, once approved the campus can start implementing small parts of the plan.

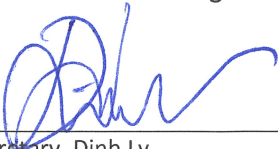
The plan will be shared with the CSUDH community on March 15, 2017.

13. Announcements

An updated roster and contact sheet was distributed to the Board.

14. Adjourn

Chairperson Avelar adjourned the meeting at 12:25 p.m.

Approval of minutes:  or _____
Secretary, Dinh Ly Chairperson, Edwin Avelar

Date of approval: 4/7/17