

**California State University, Dominguez Hills**  
**Donald P. and Katherine B. Loker University Student Union, Inc. (LSU)**  
**Board of Directors Meeting Minutes ♦ Friday, April 6, 2018**

**1) Call to Order and Attendance**

Vice-Chairperson, Amanda Pablos, called the meeting to order at 10:11 a.m.

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Amanda Pablos	Kelsie Shawver	Jaime Leal	Sergio Saucedo
Anthony Thompson	Grace Iheke	Giselle Atallah	
Ranferis Hernandez-Cabrera	Tamala Lewis	Melissa Bancroft	
Marquel Reid	Richard Chester	John Stigar	
Erik Garcia	Roshni Thomas	Israel Sandoval	
Stephen Rice		Gloria Schoeberle	
Daniel Cutrone			
Paz Oliverrez			
Justin Blakely			
Homaira Masoud			
Cecilia Ortiz			
Dr. Marcelo Vazquez			

**2) Approval of Agenda**

Vice Chairperson Anthony Thompson moved to approve the agenda for April 6, 2018; Ranferis Hernandez-Cabrera seconded the motion.

The motion passed unanimously.

***Motion passed. 7-0-0***

**3) Approval of Minutes**

Erick Garcia moved to approve the minutes for March 2, 2018; Daniel Cutrone seconded the motion.

The motion passed unanimously.

***Motion passed. 7-0-0.***

**4) Chair's Report**

Chairperson Amanda Pablos welcomed students, staff and faculty back from spring break.

This past month Chairperson Pablos has been attending meetings with campus dining, campus administration, and committee meetings. She has also been talking to students inside and outside of her classrooms regarding the food advisory forums, a new Café 1910 joint task force, and the proposed merger between ASI and the LSU. Most students were very surprised and thankful for the information she relayed. Chairperson Pablos shared that students showed interest in wanting to learn more about how to become involved.

Chairperson Pablos thanked Board members whom brought items to donate to the Office of Student Life (OSL) food pantry. She was also proud of the collaboration with Cal Fresh to help students have access to nutritious food.

Vice President, Student Affairs Designee Paz Oliverrez arrived at 10:20 a.m.

**5) Director's Report**

Director Cecilia Ortiz reported that Interim Facility & Maintenance Assistant Jesus Roman has moved on from his role and found gainful employment. With the vacancy, a search is in process to fill the Building Maintenance Assistant position.

The LSU website experienced a security breach; the LSU has taken action to improve security. The LSU has a new website in development aimed at improving content, user experience and accessibility.

Development of next year's operating budget has started, the budget will be presented to the finance committee before presented to the Board.

The LSU is currently recruiting for next year's Student-at-Large positions on the Board of Directors, specifically recruiting for candidates that can serve a two-year term.

The Guest Services team has completed a review of all policies adopted by the LSU Board of Directors throughout the history of the organization. This compilation of actively governing policies will be made available on the new website.

**6) Finance Committee Report**

The Finance Committee met on March 14, 2018. The Finance Committee discussed new member recruitment, LSU improvement project updates, EO 1000 cost allocations for fiscal year 17-18, and appointed Carlos Medina to the committee. The committee is one student away from reaching its goal of five student members.

**7) Personnel Committee Report**

The Personnel Committee was not able to meet in March. Items forwarded to Board attention are items from the February Personnel Committee meeting. The next Personal Committee Meeting is on April 24, 2018 from 3 p.m. to 4 p.m. in LSU meeting room 322.

**8) Public Comment**

There were no public comments.

**9) Old Business**

**a. ASI/LSU Discussion**

Chairperson Amanda Pablos and Vice Chairperson Anthony Thompson updated the Board on the conversations and outcomes from the workgroup meetings discussing the proposed dissolution of the LSU and merger with ASI.

Per the workgroup meetings, campus representative and Interim Vice President, Administration & Finance Naomi Goodwin's intent is not to takeover. Stating that a merger is still uncertain, and the campus wants students to have a say in how a restructure would look. In an effort to create a plan, the workgroup discussed inviting other campuses with combined ASI and student unions to present how they operate. ASI and the LSU presented their operating budgets and organizational structures to inform the work plan.

Chairperson Pablos and Vice Chairperson Anthony Thompson expressed that they are awaiting a response to meet with President Dr. Willie J. Hagan. The purpose is to understand firsthand President Hagan's intention with merger and rational behind the decision. ASI President Justin Blakely communicated a message on behalf of President Hagen stating that President Hagen has received Chairperson's Pablos and Vice Chairperson Thompson's request for information and will respond in a formal letter. Stating his reasons to support an ASI/LSU merger and his wishes to not have this merger to be a source of conflict.

Erick Garcia asked ASI President Blakely if President Hagen mentioned how he was going to get over the hurdles of the referendums. Director Ortiz replied that the workgroup did not discuss it. The topic of the referendum is on the list that Director Ortiz wants to review with the workgroup. The LSU is funded through student fees and the language in the referendums determines how the funds are used and cannot be used in any other way. If ASI and LSU merge to become one entity, funding for LSU cannot be redirected to ASI programming.

Dr. Marcelo Vazquez stated that the President's office recognized that the merger deadline of July 1, 2018 is not possible. He added that CSU Dominguez Hills is growing in population and the LSU has reached its capacity. He asked if the merger occurs, would the efficiencies be able to create enough funds for an expansion. Dr. Vazquez seeks to identify the efficiencies to be gained from a merger and expenditures that will still exist after a merger.

The Board expressed interest to explore campuses that experienced a merger; campuses that had good and bad outcomes, and to look into the Loker donation and referendum language to learn what can and cannot be done with the Loker donation and student fees. The Board also expressed interest in the workgroups looking into the language of the audit, to specifically outline what are the "gained efficiencies" in order to identify the worth of a merger. Lastly, the Board discussed drafting a resolution to wait until the transition of the University President, LSU and ASI Board members before making a decision on a merger.

Daniel Cutrone stated that the general student body and academic senate are unaware of the proposed merger. He expressed that he would like the topic to become public knowledge.

Vice Chairperson Thompson moved to have the LSU request that the workgroup look at the audit report to be better informed. Dr. Rice second the motion

Erick Garcia recommended the resolution draft include language that the LSU and workgroup look into the specifics of the audit report.

The motion did not get majority vote.

***Motion does not pass. 2-4-2.***

**b. BOD Annual Goals**

Director Ortiz opened a discussion regarding the three goals the Board set for itself on November 3, 2017.

Board Annual Goals:

1. Develop a plan to best utilize the space that 1910 Café & Lounge occupies.
2. Plan expansion of Loker Student Union and define scope of project.
3. Review operational hours in the evening and weekend to accommodate the increasing night students.

The first goal is in progress; a task force assembled to converse about the future of 1910 Café & Lounge. The second goal is on hold due to the proposed ASI and LSU merger. The third goal was completed; next academic year the LSU will close at 7:00 PM on Fridays based on the findings of the Facility Use Committee survey.

**10) New Business**

**a. Director Evaluation**

The Director Evaluation process was shared with the Board. Evaluators will receive an electronic form to measure performance in the following areas: Organizational & Planning Skills, Relationship with the Board, Relationship with Employees, Leadership Effectiveness, Managerial & Administrative Effectiveness, and so forth. The Director Evaluation is a confidential process helmed by Dr. Vazquez. A summary result will be shared with the Board on June 1, 2018.

**b. Director Salary Adjustment – Closed Session**

Erick Garcia moved to go into closed session; Ranferis Hernandez-Cabrera seconded the motion.

The motion passed unanimously.

*Motion passed. 8-0-0.*

Erick Garcia moved to end closed session; Marquel Reid seconded the motion.

The motion passed unanimously.

*Motion passed. 8-0-0.*

It was publicly announced that Cecilia Ortiz’s annual salary will be increased by \$10,716 effective July 1, 2018.

**c. Annual BOD Award & Nomination Process**

The Personnel Committee encouraged Board members to participate in the annual BOD award nomination process. There are two honors awarded by the BOD, the Board of Directors Member of the Year and the Katherine B. Loker Spirit of Benevolence Award.

The Board of Directors Member of the Year is awarded to a current Board member who represents a willingness to give back to the student union. The Katherine B. Loker Spirit of Benevolence Award recognizes those that have furthered the mission of the Loker Student Union through the recipients’ spirit of benevolence. Katherine B. Loker’s modesty and heartfelt dedication to CSUDH embodies the spirit of this award. Any CSUDH community member may be nominated for this honor.

**11) Public Comment**

There were no public comments.

**12) Announcements**

Dr. Stephen Rice announced that housing applications end Monday, April 9, 2018.

**13) Adjournment**

Chairperson Amanda Pablos adjourned the meeting at 11:59 a.m.

Approval of minutes:

  
Secretary, Kelsie Shawver

or

Chairperson, Amanda Pablos

Date of approval:

5-4-18