

California State University, Dominguez Hills  
Donald P. and Katherine B. Loker University Student Union, Inc. (LSU)  
Board of Directors Meeting Minutes ♦ Friday, September 4, 2015

**1. Call to Order and Attendance**

The meeting was called to order at 10:18 AM by Chair, Erin Hardimon.

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Erin Hardimon	Lily Yang	John Pharris	Hershell Hardimon
Kristina Chandler	Barbara Gomez	Jaime Leal	
Edwin Avelar	Tamala Lewis	Arnecia Bryant	
Janette Solano	Richard Chester	Carole Desgropes	
Adriana Gamino	Dr. William Franklin	Giselle Atallah	
Dr. Stephan Rice	Jonathan Scheffler		
Jordan Sylvestre	Patricia Ann Wells		
Robert Fenning			
Cecilia Ortiz			

**2. Approval of Agenda**

Ms. Solano moved to approve the agenda for September 4, 2015; Ms. Gamino seconded the motion. The motion passed unanimously.

***Motion passed. 6-0-0***

**3. Approval of Minutes**

Secretary Avelar moved to approve the minutes for June 5, 2015 Board of Directors (BOD) meeting; Vice Chair Chandler seconded the motion. The motion passed unanimously.

***Motion passed. 6-0-0***

**4. Chair's Report**

Chair Hardimon welcomed the Board and expressed her excitement for the year and what it has in store. She reported that the Student at Large Directors tabled during Welcome Week in order to increase awareness for the LSU Open House, the Board and its advisory committees.

**5. Director's Report**

Director Ortiz reported that as a non-profit the LSU enters an annual financial audit. The LSU is currently towards the end of the financial audit and upon completion will be entering the CSU Compliance Audit which is conducted every three (3) years.

In regards to Human Resources (HR); during the start of the fiscal year the LSU successfully transitioned in becoming the direct employer of all Student Assistant Employees (SAE). The LSU has a vacancy within the professional staff; the Facility Maintenance Assistant. The position will be posted within the coming weeks.

Director Ortiz thanked the LSU professional staff for completing a large number of projects at year-end. Seven (7) new laptops have been placed in rotation for event support. Data projectors have also been installed in order to maximize meeting room space and positive/friendlier event experience at the LSU. Power outlets with USB ports have been added to the pre-function area, in response to high power demand. In approximately four to six (4-6) weeks new furniture will be introduced in order to create different types of groupings for use by students in the space.

VP of Administration and Finance, Robert Fenning arrived at 10:24 AM.

The rebranding for the LSU is now complete; the CSUDH community will notice changes such as patio umbrellas, SAE uniforms, accent-painted walls in the main level to promote school spirit. Due to year-end

savings, a full systems upgrade was installed with the newest gaming consoles and games, new pool tables and change in pool balls were added to the Game Room in efforts to improve student gaming experience. The Game Room counter has been downsized for operational efficiency which has increased usable square footage. The LSU will be collecting input from students, to decide what to be placed within the new space.

Towards the end of October the landscaping contract will be up for renewal, the LSU plans to send it out to bid. A job-walk was conducted at the end of August to move the construction for the TV Lounge/KDHR and meditation space forward. Construction will commence in early October with an expected completion date in December. During the fall semester while construction takes place the area will be off-line; viewing windows will be available to witness the process.

The BOD internship program is now expanded and is now a Social Entrepreneur Internship for all student-at-large directors. This is a problem based learning internship, to address CSUDH community based issues; the inaugural students are working well in launching the program and shaping what works and what doesn't work to serve the needs of students.

#### **6. Personnel Committee Report**

The Personnel Committee met August 25, 2015. The committee appointed a new member, Cheyenne Luna and discussed two policies for Board consideration. One of the policies will be addressed in item 11) a. on the agenda. The second policy will be brought to the Board at a later date, due to the policy's relation to changes in the employee handbook.

#### **7. Facility Use Committee Report**

The Facility Use Committee met on August 25, 2015. The committee is working on solidifying goals for the year. The Executive Secretary for the Facility Use Committee, Arnecia Bryant updated the committee on an expected timeline for the TV Lounge/KDHR and meditation space construction project.

#### **8. Open Forum**

No one from the gallery addressed the Board.

#### **9. Team Builder Activity**

Chair Hardimon led a team builder exercise to gain more insight on each Board member. The Board shared their most memorable college, or school moment.

#### **10. Old Business**

##### **a. SRWC Update**

A common response from students who took part of the survey responded that they are not aware of the current recreation and wellness services provided on campus. The plan moving forward is to start an awareness campaign to educate students on services and programs currently available. A small group of students and administrators will come together to make connections through programming in order to help students understand the resources they have on-campus by utilizing spaces such as the gym, swimming pool, and more. Director Ortiz expressed interest in sending student leaders to visit California State University, Northridge (CSUN) campus for their new Oasis-Wellness Center grand opening. Director Ortiz hopes to expose leaders to different ways to program for wellness.

#### **11. New Business**

##### **a. Sick Leave for Qualified, Non-Benefited Employees Policy – Personnel Committee**

