

California State University, Dominguez Hills
Donald P. and Katherine B. Loker University Student Union, Inc. (LSU)
Board of Directors Meeting Minutes ♦ Friday, May 4, 2018

1) Call to Order and Attendance

Chairperson, Amanda Pablos, called the meeting to order at 10:07 a.m.

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Amanda Pablos	Ranferis Hernandez-Cabrera	Jaime Leal	Sergio Saucedo
Anthony Thompson	Paz Oliverrez	Giselle Atallah	Johnathan Thomas
Kelsie Shawver	Roshni Thomas	John Stigar	Christian Sanchez
Grace Iheke		Israel Sandoval	Kayla
Marquel Reid		Gloria Schoeberle	Celina Valadez
Erik Garcia		David Gamao	Carmen Parker
Stephen Rice		Olympia Woods	Naomi Goodwin
Daniel Cutrone		Ed Fimbres	Chris Manriquez
Tamala Lewis			
Richard Chester			
Justin Blakely			
Homaira Masoud			
Cecilia Ortiz			
Dr. Marcelo Vazquez			

2) Approval of Agenda

Dr. Stephen Rice moved to approve the agenda for May 4, 2018; Marquel Reid seconded the motion.

The motion passed unanimously.

Motion passed. 7-0-0

Vice-Chairperson Anthony Thompson arrived at 10:09 a.m.

3) Approval of Minutes

Grace Iheke moved to approve the minutes for April 6, 2018; Secretary Kelsie Shawver seconded the motion.

The motion passed unanimously.

Motion passed. 8-0-0.

4) Chair's Report

Chairperson Amanda Pablos reported that she has engaged with students, staff, facility, and administration. Chairperson Pablos participated in video conference meetings with California State University Long Beach and San Diego State University. The campuses provided insightful information on the structures of their student unions, which are similar to the LSU. Chairperson Pablos attended the 1910 Café and Lounge joint task force meetings to discuss the future and possibilities of the space. She also attended the Foundation board meeting to understand the interworkings and challenges the campus faces with limited funds.

Chairperson Pablos talked to students to learn about their experiences in the building. She found it comforting to see students enjoy activities like the escape room or karaoke night. Chairperson Pablos was excited to report that the LSU is in the process to introduce new changes to outdoor furniture, meeting room furniture and nap pods.

5) Director's Report

Director Cecilia Ortiz reported that the LSU currently has a number of projects underway. Such as the overhaul of the outdoor furniture, and looking for architects and engineers for the shade

structure. The LSU has placed an order of nap pods for the nap room, and has begun the process to procure a new golf cart.

The search for the new Building Maintenance Assistant is ongoing. In terms of year-end, the financial audit has been initiated. The LSU is in the midst of an actuarial study, which would identify the LSU's contribution to post-employment benefits. Lastly, the LSU has completed annual performance appraisals for student assistant employees.

6) Finance Committee Report

The Finance Committee met on April 18, 2018. The Committee discussed the 3rd Quarter Financial Report.

The committee has no recommendations for the May 4, 2018 Board meeting. The next committee meeting will be held on May 17, 2018.

7) Facility Use Committee Report

The Facilities Use Committee met on April 25th, 2018. The committee reviewed the annual goals for the 2017-2018 year and found that most goals have been met or are in process. The committee appointed Ed Fimbres, Campus Dining Manager, as a new non-voting member of the committee.

The nap room is set to be completed in the summer with the sleep pods due to arrive in June. Outdoor furniture has been ordered and is due to arrive in early or mid-June. Collaboration with campus dining has been fruitful and led to higher student involvement as well as some menu changes for more appetizing and healthier options. The food advisory forums and task force has been finalize a new direction for 1910 Café and Lounge that meets student needs.

The LSU will be moving forward with extending its operating hours on Friday nights. The loading dock doors are scheduled for replacement, anticipated completion is the first week of May. Elevators one and two will be modernized with new internal and mechanical parts. New event tables have been ordered and will arrive around mid-June.

The committee has no recommendations for the May 4, 2018 Board meeting. The next committee meeting will be held on May 23, 2018 at 4:00 pm in LSU room 130.

8) Public Comment

There were no public comments.

9) Old Business

Alumni Representative Erick Garcia arrived at 10:20 a.m.

a. ASI/LSU Discussion

Chairperson Pablos updated the board on the latest proposed ASI/LSU merger goings-on.

On April 17 and April 18 CSU Dominguez Hills held video conferences with CSU Long Beach and San Diego State University regarding the structure of their organizations. The video conferences revealed that both San Diego State University and CSU Long Beach's student unions began as combined entities with their respective ASI. Both universities have similar organizational structures as the LSU and utilize separate boards for ASI and the student union, but are the same legal entity.

In the discussion, Dr. Marcelo Vazquez clarified that if a merger were to move forward both boards would be able to work in collaboration while maintaining autonomy.

Chairperson Pablos identified that both Universities benefited from starting as combined entities and could not provide insight on the effects of a merger. What the video conference did show was that the student unions at CSU Long Beach and San Diego State University are successful as combined entities.

Dr. Vazquez stated that one of the benefits that came from the collaboration at CSU Long Beach was the creation of a programming branch, jointly funded by ASI and the student union; assisting student leaders create events on campus.

Chairperson Pablos shared that there will be more video conference presentations.

b. Organizational Goals

Director Ortiz presented the progress and achievements to reach the organizational goals adopted on March 3, 2017, by the Board of Directors. The goals adopted are intended to uphold the mission of the Donald P. and Katherine B. Loker University Student Union, Inc. for current and future generations of California State University, Dominguez Hills students.

10) New Business

Community Representative Tamala Lewis arrived at 10:30 a.m.

a. Resolution to Identify Alternatives to Proposed Dissolution of Donald P. and Katherine B. Loker University Students Union, Inc., to Merge with Associated Students, Inc. First Reading

The Board read and discussed the contents of the resolution to identify alternatives to the proposed dissolution of the LSU and merger with ASI. The purpose of the resolution is to state the position of the board regarding the ASI/LSU merger.

The resolution states that the LSU Board of Directors defers from making a decision on the proposed dissolution of the LSU to merge with ASI until July 1, 2018, when the new University President and student leaders on the LSU and ASI boards have transitioned. The resolution seeks to explore alternative solutions with all parties involved.

President's Designee Richard Chester referred to the memorandum released by President Hagen who endorses the merger with the best interest of students in mind. Mr. Chester asked the board not to move forward with the resolution.

The board further discussed the resolution. Dr. Marcelo Vazquez and Erick Garcia mentioned that the phrase "LSU and ASI merge into a single entity incapable" is premature because at this stage of the process it is too early to rule out the possibility of a merger.

Erick Garcia moved that the resolution be returned to the Executive Committee for a redraft with input from the Board of Directors; Daniel Cutrone seconded the motion.

The motion passed by majority vote.

Motion passed. 7-1-1.

b. Third Quarter Financial Review

Finance committee members Johnathan Thomas and Christian Sanchez presented the third quarter financial report for fiscal year 2017-2018.

The expected optimum range is 70% to 80%. The finance committee reviewed the information in detail on April 18, 2018.

Student fees totaled \$2.8 million. There was a large increase of miscellaneous income due to reimbursements related to the leasehold improvements and the relocation of Campus Dining offices. Actual revenues totaled \$3,187,291.

Year-to-date expenses amounted to \$1,760,692. However, actual total expenses will change due to pending expenses that have yet to post and other capital projects that are in process.

c. Hospitality Policy Revision

ASI Representative Marquel Reid stepped out at 11:39 a.m.

The LSU recently completed a project to identify all policies enacted by the board throughout its history. It was discovered that the board adopted a Public Relations Policy in 2000. Current LSU staff were unaware of that policy when it adopted the Hospitality Expense Policy in 2016.

ASI Representative Marquel Reid returned at 11:40 a.m.

The LSU has two governing policies that address the same issue. To avoid confusion, the recommendation is to update the Hospitality Policy with language stating that it supercedes the Public Relations Policy. Other revisions include inclusive language by using gender neutral pronouns in the document.

Grace Iheke motioned to approve the revised Hospitality Expense Policy; Tamala Lewis seconded the motion.

The motion passed by majority vote.

The motion passed. 9-0-1.

11) Public Comment

Naomi Goodwin thanked the Board for their thoughtful discussion of the resolution and expressed the University's commitment to work with the involved parties of the proposed ASI/LSU merger.

12) Announcements

Director Ortiz reminded the board there will be an end of the year celebration after the meeting. The celebration is to thank all those involved in helping the LSU reach its goals and initiatives.

Richard Chester and ASI President Justin Blakely shared the results of the 1910 Café and Lounge taskforce. The results include expanding the menu, knocking down the wall and changing the color scheme and table arrangements.

Daniel Cutrone thanked Naomi Goodwin for being open and allowing the LSU to have this discussion. He also noted the maturity of the student representatives and is hopeful for a bright future.

Chairperson Pablos announced the next board meeting will be held on June 1, 2018 at 10:00 a.m.

13) Adjournment

Chairperson Amanda Pablos adjourned the meeting at 11:48 a.m.

Approval of minutes: _____ or _____
Secretary, Kelsie Shawver Chairperson, Amanda Pablos

Date of approval: _____