

California State University, Dominguez Hills
Donald P. and Katherine B. Loker University Student Union, Inc. (LSU)
Board of Directors Meeting Minutes ♦ Friday, December 3, 2021

1) Call to Order and Attendance

Chairperson, Angel Salvador, called the meeting to order at 10:05 a.m. The meeting was held via video conferencing and in person due to the COVID-19 pandemic.

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Angel Salvador	Matthew Smith	Jaime Leal	Deb Wallace
Shayna Sanders		Melissa Bancroft	Eduardo Fimbres
Christopher Hendrix		Israel Sandoval	Alejandro Herrera
Obioha Ogbonna		Victor Gonzalez	
John Menary		Giselle Atallah	
Tamala Lewis		Damesha McKnight	
Jonathan Molina Mancio		John Stigar	
Erick Garcia			
Zack Ritter			
Dr. Ruttanatip			
Chonwerawong (Dang)			
David Gamboa			
Katie Robinson			
Cecilia Ortiz			
Adam Kasarda			
Roshni Thomas			

2) Approval of Agenda

ASI President Jonathan Molina Mancio moved to approve the agenda for December 3, 2021. Community Representative Tamala Lewis seconded the motion.

The motion passed.

Motion passed. 7-0-1

Alumni Representative Erick Garcia arrived at 10:10 am.

ASI Representative Christopher Hendrix arrived at 10:10 am.

3) Approval of Minutes

Alumni Representative Erick Garcia moved to approve the minutes as amended from the November 5, 2021, Board Meeting. ASI Representative Obioha Ogbonna seconded the motion.

The motion passed.

Motion passed. 9-0-2

4) Chairperson's Report

Chairperson Angel Salvador reported that he recently met with the personnel committee to further discuss and recommend to the Board a Cost-of-Living Adjustment.

5) Executive Director's Report

Following the expected population expansion to 80-85% on campus, Executive Director Cecilia Ortiz reported that the LSU will maintain Hybrid Programming for events and activities during the Spring 2022 semester. The LSU found the hybrid system more successful in engaging a broader spectrum of students, the LSU will continue to follow this practice.

Executive Director Cecilia Ortiz shared the LSU Building Traffic statistics as of November 30, 2021. LSU experienced limited entry access due construction on the West Walkway.

Executive Director Ortiz reported the LSU's collaborated with campus IT to assess the strength of the building's Wi-Fi. The LSU is also working with the campus's auxiliaries such as philanthropic foundation, Foundations, to ASI on a Request for Proposal (RFP) to contract a new audit firm. The LSU will retain the current audit company CLA for one more year.

In the area of Professional Openings, there are still three openings available: Program Coordinator, Facility Maintenance Assistant and Assistant to the Director. The LSU planned to extend an offer for the Program Coordinator position in December.

The Executive Director shared the success of the LSU-led ACUI Regional Conference held in November. Several Loker Leaders and professional staff presented education sessions which provided positive representation to CSUDH and the Cal State University system.

Director of Student disAbility Resource Center Adam Kasarda arrived at 10:20 am.

6) Facility Use Committee Report

Assistant Director, Facility Operations John Stigar provided an update on the LSU's ongoing and upcoming projects. Which include the florescent lights outside the LSU to LED lights, resurfacing the north roofing, purchasing food lockers, and cleaning the HVAC system. In addition, the LSU is in the process of purchasing zero-waste bins. The Café 1910 project is in the final stages, with the punch list to be completed by 12/10/21.

Assistant Director, Facility Operations Stigar shared that the facility use committee discussed new goals.

7) Finance Committee Report

Finance Committee Chair Shayna Sanders reported the Finance Committee met and discussed the Cost-of-Living adjustments. The Finance Committee also discussed updates related to the Health and Wellness Center.

8) Personnel Committee Report

Chairperson Salvador reported the Personnel Committee met and discussed Cost-of-Living Adjustments, and the corporate seal.

9) Public Comment

There were no public comments.

Director of Facility Planning Roshni Thomas arrived at 10:30 am.

10) Old Business

a. Cost of Living Adjustment – Salaried Employees

The Personnel recommended a cost-of-living adjustment for salaried employees with the exclusion of the Executive Director. The Board discussed the possible consequences and sustainability of a 3-6% cost-of-living adjustment for salaried employees.

Alumni Representative Erick Garcia moved to approve a 6% cost of living adjustment for all the LSU professional staff employed since July 1, 2020, effective July 1, 2021. ASI President Jonathan Molina Mancio seconded.

The motion passed.

Motion passed. 9-0-1.

b. Corporate Seal Update

Assistant Director, Engagement and Development Melissa Bancroft presented the updated LSU Corporate Seal to the Board.

Vice Chairperson Shayna Sanders moved to adopt the revised LSU Corporate Seal, effective Friday, December 3, 2021. ASI Representative Obioha Ogbonna seconded the motion.

The motion passed.

Motion passed. 9-0-1.

c. Campus Master Plan

Director of Facility Planning Roshni Thomas presented the campus master plan and shared plans for several projects and buildings.

A proposal has been made to the State of California to fund Student Housing Phase 4, like the Student Housing Phase 3 that was completed during the pandemic.

CSUDH has received money for three projects from the state budget of 2021, including \$20 million for a new dining hall, an additional \$20 million for an electrical project that will pay for the electrical feed and transformers, and \$20 million of seed money to start a student health, wellness, and recreation center. Additional projects include repair of the pool, completion of the walkway that stretches from the Library to Welch Hall, planting, and other activities.

The Board discussed locations where the LSU can expand, as well as discussed the Board's interest in being involved in the student recreation and wellness conversation. They discussed the importance of being involved and how it will shape the type of services or role of the LSU on campus. Director of Facility Planning Roshni Thomas shared that a draft plan for ideas and design of the student recreation and wellness center is estimated to be done in March 2022.

11) New Business

a. Organizational Goals Review

Chairperson Angel Salvador moved to table agenda item 11) New Business a. Organizational Goals Review to the next Board meeting. ASI President Jonathan Molina Mancio seconded the motion.

The motion passed.

Motion passed. 8-0-1.

12) Public Comment

There were no public comments.

13) Announcements

Chairperson Salvador invited the Board to attend a BOD mixer for Friday, January 21, 2022, from 12:00pm-1:30pm.

14) Adjournment

Chairperson Salvador adjourned the meeting at 12:01 p.m.

Approval of minutes: _____ Or _____
Secretary Chairperson, Angel Salvador

Date of approval _____