

California State University, Dominguez Hills
Donald P. and Katherine B. Loker University Student Union, Inc. (LSU)
Board of Directors Meeting Minutes ♦ Monday, June 24, 2024

1) Call to Order and Attendance

Chairperson Miguel Juarez called the meeting to order at 4:33 p.m. The meeting was held via video conferencing.

Present

Miguel Juarez
Forrest Halajalong
Jessica Scott
Jhanella Mae Martinez
Marcelo Cowo
Edgar Mejia-Alezano

Absent

Tamala Lewis
Matthew Smith
Tony Jake
Richard Tetrick

Staff

Anthony Thompson
Jaime Leal
John Stigar
Natalie Tapia
Melissa Bancroft
Khoi Pham

Victor Gonzalez
Chilmann Chaudhary
Mario Ibarra
Damesha McKnight

Guests

Gallery
Rony Castellanos
Raymundo
Shaleyah Haywood
Johnathan Mejia
Laraine Perez
Edwin Bodney
Nathan Nguyen

Mayra Soriano
Erick Garcia
John Menary
Mayra Soriano
Megan Tagle Adams
Cecilia Ortiz
Ben Toubak
Justin Gammage

2) Approval of Agenda

ASI President, Edgar Mejia-Alezano moved to approve the consent calendar which would approve the agenda for the meeting and the March 1, 2024, and June 7, 2024, meeting minutes. Secretary Forrest Halajalong seconded the motion.

Motion passed 8-0-1

3) Chairpersons Report

Chairperson Miguel Juarez shared that he was thankful to be Chairperson this year and enjoyed working with everyone on the BOD.

4) Executive Director's Report

Executive Director, Cecilia Ortiz, shared an update related to employee personnel stating that the Loker Student Union is in the middle of active searches to fill the Executive Assistant and IT Support Technician roles.

5) Committee Reports

a. Facility Use Committee Report

The Facility Use Committee had no updates for the meeting.

b. Finance Committee Report

The Finance Committee had no updates for the meeting.

c. Personnel Committee Report

The Personnel Committee had no updates for the meeting.

6) Public Comment – Agenda Items

There was no public comment.

7) Old Business

a. Executive Director Evaluation (Closed Session) – Personnel Committee

ASI President, Edgar Mejia-Aleazano, moved that the BOD go into closed session. ASI Representative, Marcelo Cowo. Executive Secretary of the Personnel Committee, Natalie Tapia, provided the findings from the Executive Director Evaluation. ASI President, Edgar Mejia-Aleazano moved to accept the findings, Secretary Forrest Halajalong seconded the motion.

Motion Passed 10-0-0

b. 2022 Informational Tax Return - Finance Committee

Executive Secretary of the Finance Committee, Jaime Leal, presented on the 2022 Informational Tax Return as required for a 501 c(3) public service not-for-profit organization to maintain tax-exempt status.

c. Facility Reservation Rates Increase – Facility Use Committee

Building Services Manager, Damesha McKnight provided a presentation on Facility Reservation Rates. The Facility Use Committee made a recommendation to increase Facility Reservation Rates by 3% in order to recover cost and help the organization produce revenue. Secretary, Forrest Halajalong moved to increase the Facility Reservation Rates by 3%, Vice-Chair Jessica Scott seconded the motion.

Motion Failed 5-2-3

8) New Business

a. Long Term Financial Plan – Finance Committee

Executive Secretary of the Finance Committee, Jaime Leal, presented on the organization's 10-year financial outlook. The presentation included insights on trends that are occurring in the landscape of higher education such as decreased enrollment numbers across the entire university, and how the Loker Student Union must adapt to accommodate these changes.

b. FY 2024-2025 Operating Budget – Finance Committee

Executive Secretary of the Finance Committee, Jaime Leal, presented on the proposed operating budget for the fiscal year 2024-2025. Secretary, Forrest Halajalong, moved to approve the operating budget for the fiscal year 2024-2025. ASI Representative, Jhanella Mae Martinez, seconded the motion.

Motion Passed 9-0-0

9) Board Transition

a. Board of Directors Officer Appointments

Nominations for the officer positions of Chairperson, Vice-Chairperson, and Secretary were collected before the meeting from the eligible students which were: Jessica Scott, Johnathan Mejia, Laraine Perez, Shaleyah Haywood. After nominations were selected the following slate was created: Chairperson – Jessica Scott, Vice-Chairperson – Jonathan Mejia, Secretary – Shaleyah Haywood. Secretary, Forrest Halajalong moved to appoint Jessica Scott to Chairperson, Johnathan Mejia to Vice-Chairperson, and Shaleyah Haywood to Secretary. ASI Representative, Jhanella Mae Martinez, seconded the motion.

Motion Passed 10-0-0

b. Advisory Committee Chairperson Appointments

Nominations for the Chairperson role of each committee were collected before the meeting. After aggregating all of the nominations the flowing slate was created: Facility Use Committee Chair – Laraine Perez, Finance Committee Chair – Johnathan Mejia, and Personnel Committee Chair – Shaleyah Haywood. Secretary, Forrest Halajalong, moved to appoint Laraine Perez to Facility Use Committee Chair, Johnathan Mejia to Finance Committee Chair, Shaleyah Haywood to Personnel Committee Chair. ASI Representative, Marcelo Cowo, seconded the motion.

Motion Passed 10-0-0

10) Comments

a. Public Comment

No one participated in Public Comment

b. Board of Director's Comment

No one participated in Board of Director's Comment

c. Announcements

No announcements were shared.

Chairperson, Miguel Juarez, adjourned the meeting at 6:34pm.

Approval of minutes:

Secretary

Or

Chairperson, Miguel Juarez

Date of approval
