

California State University, Dominguez Hills
Donald P. and Katherine B. Loker University Student Union, Inc. (LSU)
Board of Directors Meeting Minutes ♦ Friday, June 7, 2024

1) Call to Order and Attendance

Chairperson Miguel Juarez called the meeting to order at 10:04 a.m. The meeting was held via video conferencing.

Present

Miguel Juarez
Forrest Halajalong
Jessica Scott
Jhanella Mae Martinez
Marcelo Cowo
Edgar Mejia-Alezano

Absent

Tamala Lewis
Matthew Smith

Staff

Anthony Thompson
Jaime Leal
John Stigar
Natalie Tapia
Melissa Bancroft
Khoi Pham

Guests

Gallery
Laura Kane
Matt Bohannon
Michael Shrock
Shaleyah Haywood
Johnathan Mejia
Laraine Perez

Mayra Soriano
Erick Garcia
John Menary
Mayra Soriano
Megan Tagle Adams
Cecilia Ortiz
Richard Tetrick
Ben Toubak
Tony Jake
Justin Gammage

Victor Gonzalez
Chilmann Chaudhary
Mario Ibarra
Damesha McKnight

2) Approval of Agenda

Vice-Chairperson, Jessica Scott moved to approve the consent calendar which would approve the agenda for the meeting and the May 3, 2024 meeting minutes. Secretary Forrest Halajalong seconded the motion.

Motion passed. 8-0-0

3) Chairpersons Report

Chairperson Miguel Juarez shared that he hoped everyone was doing well and also thanked the Board for making their voices be heard throughout the year.

4) Executive Director's Report

Executive Director, Cecilia Ortiz, shared an update related to Engagement stating that the LSU has given away more than \$16,000 away to students. The items given away are those that pertain to Student Success such as laptops, iPads, headphones, etc. Executive Director, Cecilia Ortiz also noted that the LSU has increased its reach across social media platforms such as Instagram and Tik Tok.

5) Committee Reports

a. Facility Use Committee Report

The Facility Use Committee met on May 22 2024. The committee discussed the Facility Use Increase and NXT30 Campaign update.

The committee has one recommendation for today's Board meeting. To increase our Facility Reservation

Rates by 3%.

b. Finance Committee Report

The Finance Committee met on June 4, 2024 and discussed the Long Term Financial Plan and the 2022 Informational Tax Return. The meeting got called to order 10:00am and the concluded at 10:15am due to technical difficulties. The item that the committee recommended for approval was the 2022 Informational Tax Return.

c. Personnel Committee Report

The Personnel Committee met on May 23rd, 2024. The committee discussed the tabled items from the BOD meeting following April 5th which included job descriptions for two positions. Also discussed was the committee's report on exec evals and lastly SAL Chairperson award. The committee discussed the above items which will move forward. The committee will forward the above items to the next BOD for approval and there are currently no further personnel committee meetings set.

6) Public Comment – Agenda Items

There was no public comment.

7) Old Business

a. Establishment of a Personnel Plan – Personnel Committee

The Personnel Committee presented and recommended action to institute a personal plan that supports organizational goals by establishing a compensation philosophy to include a grade structure with salary ranges and merit-based increases, adding two new professional positions, updating existing positions' descriptions, and completing equity adjustments. Secretary, Forrest Halajalong moved to approve a new grade structure with salary ranges, new equity adjustments retroactive July 1st, 2023, and new position description updates. VP of Student Affairs Designee, Mayra Soriano seconded the motion.

Motion Passed 9-0-0

b. Student-at-Large Appointments – Personnel Committee

The Board conducted elections to fill in the Student-At-Large vacancies (3) for the 2024-2025 academic year. The Personnel Committee interviewed and recommended the following students: Shaleyah Haywood, Jonathan Mejia, and Laraine Perez. Chairperson, Miguel Juarez then proceeded to facilitate interviews with each candidate while also allowing the Board to ask their own questions to the candidates. While the interviews were conducted the candidate being interviewed was in the main session and the other candidates were placed in a waiting room. After the interviews concluded all of the candidates were placed in a waiting room while the BOD deliberated. Chairperson, Miguel Juarez requested an unofficial tally to see if the Board had reached a consensus on each candidate before making a motion. Each candidate received a Board majority of tallies. Using the results of the tally, Chairperson, Miguel Juarez requested a motion to appoint Shaleyah Haywood to Student-At-Large for a 1 year term, to appoint Johnathan Mejia to Student-At-Large for a 2 year term, and to appoint Laraine

Perez to Student-At-Large for a 2 year term. Secretary, Forrest Halajalong moved the motion and University President Designee seconded the motion.

Motion Passed 10-0-0

c. Executive Director Evaluation (Closed Session) – Personnel Committee

The Personnel Committee concluded the Executive Directors Evaluation process and stated they were ready to report the results of it. Chairperson, Miguel Juarez requested a motion for closed session to discuss the results of the Executive Director Evaluation. Secretary, Forrest Halajalong moved the motion and the Director of the Women's & Multicultural Resource Centers, Megan Tagle-Adams seconded the motion. The motion passed 10-0-0. The Board was then moved into a private breakout room and the remaining guests were left in the main session. The Board discussed the results of the Executive Director Evaluation and were close to losing quorum since they were near the end time for the meeting. To give more time to the Board to discuss this item. Secretary, Forrest Halajalong moved to table this item to the Special Board Meeting June 24th from 4:30pm to 6:30pm. ASI, President seconded the motion.

Motion Passed 10-0-0

8) New Business

a. NXT 30 Campaign (Time Certain 10:20am) – Facility Use Committee

The Facility Use Committee requested an update on the status of the NXT 30 project. Laura Kane, Matt Bohannon, and Michael Shrock of Brailsford and Dunleavy attended the meeting to present the update. Laura Kane reiterated the recommendations approved by the Board in the June 2, 2023 meeting which were to 1) Continue campus engagement to solicit a broad range of feedback 2) Engage LPA architects to produce high-level concepts renderings and further develop recommended building program, 3) continue to refine financial analysis/ value proposition 4) Assemble LSU Project Team for Spring 2025 campaign. Laura Kane shared a project schedule and indicated which stage they were currently in which was Phase I – Planning and Concept Refinement which focuses on 1) Targeted Facilities Planning (CIC's) 2) Resource Optimization 3) Community Engagement + Communication. Brailsford and Dunleavy as well as the LSU are actively conducting focus groups with stakeholders such as Housing Students, CIC Students, LSU Student Employees, and more.

The Board lost quorum at 12:00pm and the meeting was adjourned shortly after that.

Approval of minutes:

Secretary

Or

Chairperson, Miguel Juarez

Date of approval
