

California State University, Dominguez Hills
Donald P. and Katherine B. Loker University Student Union, Inc. (LSU)
Board of Directors Meeting Minutes ♦ Friday, May 3rd, 2024

1) Call to Order and Attendance

Chairperson Miguel Juarez called the meeting to order at 10:08 a.m. The meeting was held via video conferencing.

Present

Miguel Juarez
Forrest Halajalong
Jessica Scott
Jhanella Mae Martinez
Marcelo Cowo
Edgar Mejia-Alezano
Mayra Soriano
Erick Garcia
John Menary
Mayra Soriano
Megan Tagle Adams
Matthew Smith
Cecilia Ortiz
Tony Jake
Justin Gammage

Absent

Tamala Lewis
Richard Tetrick

Staff

Anthony Thompson
Jaime Leal
John Stigar
Natalie Tapia
Melissa Bancroft
Khoi Pham
Victor Gonzalez
Chilmann Chaudhary
Mario Ibarra
Damesha McKnight

Guests

Gallery

2) Consent Calendar

Secretary, Forrest Halajalong moved to approve the Consent Calendar which would approve the Agenda for the May 3rd, 2024 BOD Meeting as well as approve the minutes from the April 12th, 2024 BOD Meeting. ASI Executive Vice President, Jhanella Mae Martinez seconded the motion.

Motion passed. 9-0-0

3) Chairpersons Report

Chairperson, Miguel Juarez shared that he was excited for the academic semester to come to a close and he was also looking forward to remainder of his term as BOD Chairperson.

4) Executive Director's Report

Executive Director, Cecilia Ortiz, shared Engagement Statistics for the current academic year. Her watchlist items included: Club & Org Reservation Barriers, Dining: Evening & Weekend Service, Culture & Identity Center Planning, and Enrollment.

5)

a. Facility Use Committee Report

The Facility Use Committee met on April 17th, 2024. The committee discussed the Tangram Furniture Presentation, Vendor Agreement Update, NXT30 Campaign update, and restroom update. The committee had no recommendations for the Board meeting. The next committee meeting is on May 16th, 2024.

b. Finance Committee Report

The Finance Committee reported on the FY 2023-2024 Quarter 3 Budget Report.

c. Personnel Committee Report

The Personnel Committee met on April 19th, 2024. The committee discussed the tabled items from the BOD meeting following April 5th. LSU Personal Plan update with a date for back payment on salary adjustments, as well as a discussion of transitioning temporary positions to permanent, merit-based increases, salary ranges, and salary adjustments. The

committee discussed the above items which will move forward. At this time the committee will be forwarding the above items for the next BOD for approval. The next committee meeting has been scheduled for 5/3/24 at 10 am.

6) **Public Comment – Agenda Items**

There was no public comment.

7) **Old Business**

a. **Establishment of a Personnel Plan – Personnel Committee**

The Personnel Committee presented and recommended action to institute personal plan that supports organizational goals by establishing a compensation philosophy to include a grade structure with salary ranges and merit-based increases, adding two new professional positions, updating existing positions' descriptions, and completing equity adjustments. The requested salary/grade range tables were sent to BOD members the week prior to the meeting. Executive Director, Cecilia Ortiz, provided an update that the Loker Student Union will no longer be able to provide merit-based increases due to decreasing university enrollment which is fiscally impacting the organization, as well as started a presentation going over four proposed motions: 1) Adopt a compensation philosophy 2) Establish a 7-grade structure with defined salary ranges 3) Equity adjustments for the 3 positions below the established minimum salary for their grade 4) Establish new positions: a. IT Support Technician b. Executive Assistant. Alumni Representative, Erick Garcia made a motion to table the Personnel Plan, ASI Executive Vice President, Jhanella Mae Martinez seconded the motion. After further discussion Alumni Representative, Erick Garcia, withdrew his prior motion. Alumni Representative, Erick Garcia moved to adopt proposed motion 1) Adopt a compensation philosophy and proposed motion 4) Establish new positions: a. IT Support Technician b. Executive Assistant. Secretary, Forrest Halajalong seconded the motion.

Motion Passed 10-0-0

b. **Facility Planning Update**

VP of Student Affairs Designee, Mayra Soriano, shared a presentation on the history of Culture and Identity Centers. She also shared an update from the University Planning Committee. They have made a request to allocate a larger space to the Queer Culture Resource Center (QCRC) and also shared a desire to have all of the CIC's in one space that could accommodate them all. Space on campus is limited and there aren't many options to accommodate this request. The NXT 30 project will explore these ideas as well as other possible structural improvements to the building.

c. **Executive Director Evaluation – Personnel Committee**

The Board of Directors did not get to this item because quorum was lost.

8) **New Business**

a. **Student-at-Large Appointments – Personnel Committee**

The Personnel Committee presented recommendations to consider Shaleyah Haywood for a one year term as a Board of Directors Student-At-Large. The BOD then began to conduct an interview with Shaleyah Haywood. Quorum was lost at 12:03pm. Shaleyah Haywood's interview will resume on the June 7th, 2024 meeting.

Motion Passed 10-0-0

b. **FY 2023-2023 Quarter 3 Budget Report – Finance Committee**

The Board of Directors did not get to this item because quorum was lost.

9) **Comments**

a) Public Comment

There was no public comment.

b) Board of Director Comment

There was no Board of Director comment.

10) **Announcements**

There were no announcements.

11) **Adjournment**

BOD Chairperson, Miguel Juarez adjourned the meeting at 12:07 p.m.

Approval of minutes:

Secretary

Or

Chairperson, Miguel Juarez

Date of approval
