

California State University, Dominguez Hills
Donald P. and Katherine B. Loker University Student Union, Inc. (LSU)
Board of Directors Meeting Minutes ♦ Friday, December 6, 2024

1) Call to Order and Attendance

Chairperson Jessica Scott called the meeting to order at 10:05am. The meeting was conducted in LSU Meeting Room 322, but Board members had the option of attending In-Person or via Zoom. Board Members who attended In-Person are indicated with an (I) and Board Members who attended via Zoom are indicated with a (Z).

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Jessica Scott (I)	Richard Tetrick	Anthony Thompson (I)	Catherine Jermany (I)
Johnathan Mejia (I)	Matthew Smith	Jaime Leal (I)	Laura Kane (Z)
Shaleyah Haywood (I)	Edgar Mejia-Alezano	John Stigar (Z)	Alan Gonzalez (Z)
Laraine Perez (I)		Mario Ibarra (Z)	Matt Bohannon (Z)
Efrain Contreras (Z)		Chilmann Chaudhary (Z)	Ozzie Tapia (Z)
Marcelo Cowo (Z)		Khoi Pham (Z)	Steve Lathus (Z)
John Menary (Z)		Andrea Frausto-Zamora (Z)	Valeria Redekosky (Z)
Tamala Lewis (Z)		Alejandro Herrera (Z)	Winston Bao (Z)
Mayra Soriano (I)		Melissa Bancroft (Z)	
Megan Adams (Z)		Damesha McKnight (I)	
Cecilia Ortiz (I)			
Erick Garcia (Z)			
Justin Gammage (Z)			
Tony Jake (Z)			
Jason Wimbley (Z)			

2) Approval of Agenda

Student-At-Large, Laraine Perez moved to approve the consent calendar which would approve the agenda for the meeting and the minutes from the November 1, 2024, meeting. Vice Chairperson, Johnathan Mejia, seconded the motion.

Motion passed 9-0-0.

3) Chairperson's Report

Chairperson Jessica Scott shared that she and her fellow BOD SAL's Tabled on the East Walkway on December 2nd, 2024. This event was used to gather student feedback about the LSU for the BOD SAL's Experiential Assignment and also recruit for BOD Committees. The event yielded over 50 student responses and five BOD Committee Applications. Chairperson Jessica Scott shared that her and her fellow BOD SAL's would like to do three more of these for the Spring Semester.

4) **Executive Director's Report**

Executive Director, Cecilia Ortiz, shared building usage metrics in her report. Metrics that were significant included: Meditation Room Usage decreased 43%, Nap Room Usage decreased 71%, Reservation Usage for Clubs & Orgs increased 6%, and Reservation Usage for Off Campus Organizations increased by 12%. Executive Director, Cecilia Ortiz, also announced that the South Elevator is now back to being fully operational and in service.

5) **Advisory Committee Reports**

a. **Facility Use**

Student-At-Large, Laraine Perez shared that the Facility Use Committee did not meet for the month of November due to committee members' availability. Student-At-Large, Laraine Perez and Assistant Director, John Stigar, conducted a walkthrough of the facility in place of the meeting. The committee will meet again after Winter Break.

b. **Finance**

The Vice-Chairperson, Johnathan Mejia, shared that the Finance Committee met on November 19th, 2024. The committee accepted a new member and also discussed investment authorizations for the Loker Student Union. The committee will also present the investment authorization in today's Board meeting. The next committee meeting is on December 10, 2024.

c. **Personnel**

Secretary, Shaleyah Haywood, the Personnel Committee met on November 20th. The committee was informed about the update of Prop 32 by our Executive Secretary and how the prop did not get approved for an increase in minimum wage. Furthermore, the committee continued to discuss the public comment regarding the Personnel Plan made on October 4th, 2024, by Melissa Bancroft. We have started the discussion of the possibility of having a third-party review of our audits to ensure that compensation decisions are fair and transparent. The committee does not have any recommendations for today's board meeting. The next meeting will be held on December 12th, 2024.

6) **Old Business**

7) **Old Business**

a. **NXT 30 – Brailsford and Dunlavey**

Dr. Laura Kane from Brailsford and Dunlavey presented an NXT 30 Checkpoint with other staff from Brailsford and Dunlavey and LPA. The presentation included: Project Objectives, Process Overview, Concept Development, and Financial Implications.

In Project Objectives, Dr. Laura Kane went over Research Questions and LSU Decision-Making Criteria that helped inform the direction of the project. She also spoke on the greater campus landscape where the university is facing decreasing enrollment and retention which is leading to significant budget challenges. Dr. Laura Kane emphasized that the NXT 30 Project has solutions to enhance the LSU

and in turn augment its effectiveness for being a catalyst of recruitment and retention on campus. Dr. Laura Kane and the NXT 30 Core Team were seeking from the Board a decision on whether to continue working toward a finalized project concept and budget to advance the NXT 30 Project at the conclusion of the presentation.

In Process Overview, Dr. Laura Kane went over prior work (2022-2023) conducted by the Board in relation to the NXT 30 Project. Dr. Laura Kane shared since the Summer of 2023 the NXT 30 Core Team has had discussions with Campus Leadership, participated in 2 LSU Open House Events, conducted 8 Student Focus Groups, held 5 Staff Discussions, and 4 Stakeholder Concept Discussions. These sessions gathered community feedback, refined program concepts, refined financial analysis, and helped develop project scenarios.

In Concept Development, Dr. Laura Kane, went over four pathways for the NXT 30 Project they were:

- 1) Maintain the Current Condition of the LSU
- 2) Work towards becoming fiscally Operationally Sound
- 3) Base Project and
- 4) Enhanced Project.

Both the Base and Enhanced Project contain structural and programming improvements to the LSU in varying degrees with the Base Project being more moderate and the Enhanced Project being more drastic. The Base Project includes significant improvements in the form of: Combined CIC Suit in the location that is presently the bookstore, one inclusive restroom upgrade on the Main Level, enhanced painted graphics at the LSU Entrance near the East Walkway, and Outdoor Seating Upgrades where space is presently underutilized. The Enhanced Project features improvements in the form of a Combined CIC Suite and Lounge in the location that is presently the Bookstore, two inclusive restrooms on the Main Level, Increased Versatile Seating and Space on the Main Level in the form of Built In Nooks, a Social Stair going from the Main Level to the Lower Level, Enhanced Outdoor Seating in the forms of Social Terraces, Arrival Areas, Dining Seating, and Painted Graphics.

In Financial Implications, Dr. Laura Kane, went over the various Financial Implications with each scenario of the NXT 30 Project stating in that:

- 1) Current Condition: The LSU would be operating at a Financial Loss and a reduction of programs and services
- 2) Operationally Sound: The LSU would need to raise its fee by \$42 a semester to remain financially solvent,
- 3) Base Project: Would be an additional \$160-\$170 per semester with the current LSU Fee of \$173 per semester.
- 4) Enhanced Project: Would be an additional \$190-\$200 per semester with the current LSU Fee of \$173 per semester.

Dr. Laura Kane proceeded to present Funding Pathways that could possibly lower the cost of students. She shared that there are a variety of scenarios that will be explored that could significantly reduce the

possible fee. Dr. Laura Kane lastly showed data citing the importance of timing for the NXT 30 Project. The data showed that if the LSU were to delay the project in the future, for instance five years, that the cost for the project would go up 28%, which is all approximately 16 million dollars.

In conclusion, Dr. Laura Kane shared a 6-month timeline of next steps if the Board decided to move forward with the project which included a Discussion with Cabinet, Refining the Project Scope to a Final Project, Exploring Funding Pathways, and Implementation Pathways. University President's Designee, Justin Gammage, moved to continue working toward a finalized project concept and budget to advance the NXT 30 Project. Secretary, Shaleyah Haywood seconded the motion.

Motion Passes: 7-2-0

b. LSU Bylaws Update Second Reading – Ad Hoc Committee on Bylaws

Assistant Director, Jaime Leal, presented the findings and final recommendations from the Ad Hoc Committee to explore changes to the Bylaws. The committee made the following recommendations for today's meeting:

- 1) Creating a voting seat for the Vice President of Diversity, Equity, and Inclusion, while also creating another Student-At-Large seat to maintain the Student Majority.
- 2) Change all instances of the reporting relationship currently with the Senior Associate Vice President of Student Life/Dean of Students, which is currently held by Dr. Matthew Smith, and transfer it to the Associate Vice President of Student Success and Belonging, which is currently held by Dr. Mayra Soriano.
- 3) Change all instances of Student disAbility Center Director to Student disAbility Center Representative.
- 4) Change the student requirement of the quorum of having no fewer than 3 Student Directors (1 of them being an Associated Students Representative) to having no fewer than 3 Student Directors and removing the requirement for an Associated Students Representative member to be present for quorum.
- 5) To establish a Diversity, Equity and Inclusion Committee made up of at least one student Director, the VP of Diversity, Equity and Inclusion Advisor, and representative from Disabled Student Services. The Diversity, Equity, and Inclusion Committee shall collaborate closely with the Executive Director, Loker Student Union, Inc. to review and develop policies and practices for the organization that promote equity, accessibility, social justice and a sense of belonging.

Assistant Director, Jaime Leal, completed the second of two readings that must be complete in order to make the Bylaws eligible to be enacted. Secretary, Shaleyah Haywood, moved to enact the Revised Bylaws effective the next BOD Meeting on February 7th, 2025.

Motion passed 9-2-0.

8) New Business

a. Investment Authorization – WF Sweep Account

Assistant Director, Jaime Leal, presented a proposal to consider and grant authorization to invest excess funds in a Wells Fargo Sweep Account. He shared that placing these funds into this account will allow the Loker Student Union to accrue profitable interest on these funds every three months. Secretary Shaleyah Haywood moved to authorize the investment of excess funds into the Wells Fargo Sweep Account. Student-At-Large, Laraine Perez seconded the motion.

Motion Passed: 8-0-0

9) Comments

a. Public Comment

There was no Public Comment.

b. Board of Director's Comment

There was no Board of Director's Comment.

c. Announcements

There were no announcements.

10) Adjournment

Chairperson, Jessica Scott, adjourned the meeting at 12:11pm

Approval of minutes: _____ Or _____

Secretary

Chairperson, Jessica Scott

Date of approval
