

California State University, Dominguez Hills
 Donald P. and Katherine B. Loker University Student Union, Inc. (LSU) Board of
 Directors Meeting Minutes ♦ Friday, February 6, 2026

1) Call to Order and Attendance

Chairperson Laraine Perez called the meeting to order at 10:06am. The meeting was conducted in LSU Meeting Room 322, but Board members had the option of attending In-Person or via Zoom. Board Members who attended In-Person are indicated with an (I) and Board Members who attended via Zoom are indicated with a (Z).

| <u>Present</u> | <u>Absent</u> | <u>Staff</u> | <u>Guests</u> |
|-------------------------|------------------|----------------------|------------------|
| Laraine Perez(I) | Ryan Heredia (Z) | Mario Ibarra(I) | Damesha McKnight |
| Jessica Scott (I) | Elliot Gonzales | Natalie Tapia (Z) | |
| Bryan Picart (z) | Erick Garcia | Melissa Bancroft (I) | |
| Rodrigo Arenas (I) | Richard Tetrick | | |
| Kyrsten Tyler (Z) | | | |
| Johnathan Mejia(I) | | | |
| John Menary (Z) | | | |
| Bridgette Johnson(Z) | | | |
| Jaime Leal (I) | | | |
| Tamala Lewis(Z) | | | |
| Susan Sanders (Z) | | | |
| Mayra Soriano (Z) | | | |
| Megan Tagle Adams (Z) | | | |
| Tiffany Herbert (Z) | | | |
| Edgar Mejia-Alezano (Z) | | | |
| | | | |

2) Approval of Agenda

Chairperson Laraine Perez reported that there was no new business to be added to the agenda and if the need to reorder the agenda was requested. There was no discussion regarding the minutes report; therefore, the minutes were adopted as presented and did not require a separate vote.

3) Chairperson’s Report

Chairperson Laraine Perez recognized that attendance of Elizabeth Haynes, Parliamentarian who will be observing and assisting the Chair in the upcoming meetings. It was also highlighted of upcoming events for Black History Month and the LSU's Open House Event.

4) Interim Executive Directors Report

Executive Director, Jaime Leal, presented a December to January snapshot, noting organizational health is on track. Updates were provided on staffing vacancies, facility maintenance projects, including a spring roofing project, fiscal stability, enrollment exceeding projections, increased facility usage and digital engagement, participation in the AOA conference in January, progress on the campus housing initiative, and upcoming programming including the February 25th Open House event.

5) Public Comment – Agenda Items

No Public Comment was made

6) New Business

a. BOD Meeting Standing Rules – Executive Committee

Executive Director Jaime Leal presented for the Board a recommendation from the Executive Committee to improve meeting efficiency and flow. Referencing Article II, Section 15 of the Bylaws, which designates Robert's Rules of Order as the governing authority, he explained that current rules permit members to speak twice for up to ten minutes per speech, with debate continuing unless formally closed. The Executive Committee recommended adopting a standing rule to limit debate to 15 minutes per motion and to limit individual speeches to 2 minutes in order to strengthen meeting effectiveness and ensure timely completion of business.

Student Affairs Manager, Megan Tagle Adams, requested further details on how the approach will be on enforcing this rule for upcoming meetings.

Executive Director Jaime Leal stated that in coordination with the Parliamentarian, procedures are being developed to ensure proper implementation and measures will include tracking the length of individual speeches, monitoring speaking turns in accordance with Robert's Rules and actively monitoring time limits so that the Chair may notify members when allotted time has expired.

Chairperson Laraine Perez asked if there were any objections or discussion. Upon no objections, a motion was made to approve the BOD Meeting Standing Rules.

Motion Passed 12-0-0

b. SAE Wage Schedule 2026 – Personnel Committee

Executive Director Jaime Leal presented that California's minimum wage increased by \$0.40 effective January 1, 2026, to \$16.90 per hour. He stated that adjustments were required to ensure compliance and to update the SAE wage schedule accordingly.

The Chair recognized Executive Secretary of the Personnel Committee, Natalie Tapia. Natalie presented the proposed 2026 wage schedule, outlining a four-level structure with step increases of \$0.15 per step. Executive Secretary Natalie Tapia confirmed that the LSU is fully compliant with the new minimum wage and explained that the updated schedule also addresses pay compression

between levels to maintain appropriate wage differentiation, support morale and promote retention and advancement. The projected fiscal impact is \$6,448 for FY 2025-2026 and \$12,896 for FY 2026-2027, which has been reviewed by the Finance Committee to ensure budget capacity.

Chairperson Laraine Perez asked if there were any objections or discussion. Upon no objections, a motion was made to approve the SAE Wage Schedule 2026.

Motion Passed 12-0-0

c. LSU Restroom Restoration – Facility Use Committee

Executive Director Jaime Leal presented a proposal recommendation for the Board. Noting that the restrooms were previously converted to all-gender access in alignment with the LSU's commitment to inclusivity, resulting in a more industrial appearance. The proposed project will restore the existing restroom footprint to provide a more aesthetically pleasing and inclusive experience and has been designated as the 2026 Student-at-Large Experiential Project, with student input incorporated. The proposal was reviewed by the Facility Use Committee and with the D.E.I.J. Committee, along with the Finance Committee. On behalf of the Facility Use Committee, a motion was presented to allocate \$24,000 from operating reserves to restore the LSU restrooms to provide an inclusive and aesthetically pleasing experience.

Chairperson Laraine Perez asked if there were any objections or discussion. Upon no objections, a motion was made to approve the LSU Restroom Restoration

Motion Passed 12-0-0

d. FY 2025-2026 Quarter 2 Budget Report – Finance Committee

Executive Director Jaime Leal presented the FY 2025-2026 Quarter 2 Budget Report, noting that the reporting period reflects performance within the optimal 45-55% range. He highlighted a \$267,000 increase in debt service and ongoing monitoring of enrollment and inflationary impacts. Student fee revenue has not yet been reflected in the quarter due to timing, approximately \$1.8 million has now been issued and will appear next quarter. Facility rental revenue is performing strongly at 81% of projections and interest income totals approximately \$78,000 year-to-date through the Wells Fargo Sweep and Local Agency Investment Fund accounts. Commercial revenue is at 39% of projections but is expected to increase with the addition of BB.Q dining. Executive Director Jaime Leal presented student salaries at 49%, staff salaries at 45%, benefits at 42%, contracted services at 41%, repair and maintenance at 43%, utilities at 54% and event costs at 39% remain within or near target ranges. Overall expenses are slightly below the optimal range, reflecting continued fiscal stewardship.

7) Advisory Committee Reports

a. Ad Hoc Committee

Executive Director Jaime Leal presented that the Ad Hoc committee discussed the organizational reset and timeline in moving towards the next phase of the recommendations from Brailsford and Dunlevy

b. Personnel Committee

Executive Secretary and HR Generalist Natalie Tapia presented that the Personnel committee discussed the SAE Wage Schedule

c. Facility Use Committee –

Student-at-Large Rodrigo Arenas Loma presented that the committee discussed the restroom restoration and a landscape beautification project that would allow for a more sustainable and green approach to the LSU landscape near the loading dock

d. Finance Committee

Vice Chairperson Johnathan Mejia presented that the committee discussed the quarterly budget report.

e. D.E.I.J. Committee

Student at Large Jessica Scott presented that the committee will be meeting on February 12 at 2pm.

8) Comments

a. Public Comment

No Public Comment was made.

b. Board of Director's Comment

No Board comment was made.

c. Announcements

Chairperson Laraine Perez announced that during such hard times, that the SAL's, ASI and the CIC's are committed to students and gathering their opinion.

Student-at-Large, Rodrigo Arenas-Loma announced the Immigrant Justice Center's Open House event on February 19th from 11am to 2pm.

Vice President of Student Affairs designee, Dr. Tiffany Herbert, highlighted the construction of the Student Health and Wellness Center lobby and encouraged students to utilize available university resources, including Psychological and Counseling services, housing assistance and basic needs support programs.

Associate Vice President of Student Success and Belonging, Dr. Mayra Soriano, highlighted upcoming events including Black History Month activities, the Women's Conference and API Heritage Month celebrations.

Vice Chairperson Johnathan Mejia highlighted that the SAL's tabled at the involvement fair and the excitement to connect to students after the winter break.

Student-at-Large Jessica Scott announced that the Department of Africana Studies in partnership with the Black Resource Center will be hosting a lecture series in honor of Dr. Martin Luther King Jr. And her invited participation as a panel speaker.


9) **Adjournment**

Chairperson Laraine Perez, adjourned the meeting at 11:01 AM

Approval of minutes:

Or

Secretary, Bryan Picart


Laraine Perez (Mar 26, 2026 08:45:33 PDT)

Chairperson, Laraine Perez

Date of approval: 03/26/2026